

Nagpur Municipal Corporation, Nagpur

Health Department

HD/ MSU/MOH/2024, Date: 21/09/2024

Advertisement on NMC Nagpur Website

Health Department, Nagpur Municipal Corporation Nagpur is inviting applications for contractual posts as mention in below table, to work in Metropolitan Surveillance Unit of Nagpur. Eligible candidate shall apply online on Google form below mentioned link.

<https://forms.gle/6q8HVnWPMzk9G8hh7>



Candidate has to submit (Physical Copy) the filled form and required self attested documents to the office before Date **04/10/2024**. Candidate must have functional & Valid Email ID and Mobiles numbers, as all the communication will be done on Email ID and on NMC website. Candidate must regularly check NMC website (<https://www.nmcnagpur.gov.in/public-notices>) for updates.

Candidates shortlisted by NMC Nagpur will be intimated by mail & message on mobile for interview & further procedure of contractual recruitment. Candidate must regularly check NMC website for updates.

Last date for application and physical document submission is Dt. **04/10/2024**

Address :- Health Department, 5th floor, Nagpur Municipal Corporation,
Civil Line, Nagpur-440001

Sr. No.	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (maximum per month)
1	Senior Public Health Specialist (Based on IDSP Epidemiologist's ToRs)	1	Not exceeding 60 years*	<p>Essential Qualifications: Either i or ii or iii</p> <p>i. MBBS recognized by Medical Council of India (MCI) with MD (PSM/Community Medicine) / MD (CHA) / MD (Tropical Medicine) recognized by MCI or DNB (Social and Preventive Medicine / Community Medicine);</p> <p style="text-align: center;">OR</p> <p>ii. MBBS recognized by MCI with EIS Training Course Certificate</p> <p style="text-align: center;">OR</p> <p>iii. B.Sc. in Life Sciences (Nursing / Biology/Microbiology/Developmental Biology & Physiology) / BDS/BPT</p> <p>With</p> <p>a) Masters of Public Health (MPH- Epidemiology) / Diploma in Public Health (DPH-Epidemiology)</p> <p style="text-align: center;">OR</p> <p>b) Master in Applied Epidemiology (MAE) from recognized University of India along with two years of experience in Public Health after acquiring mentioned post graduate qualifications;</p>	<p>Rs 1,75,000 (For MBBS with MD/DNB)</p> <p>Rs. 1,50,000 (For MBBS with EIS training Course certificate)</p> <p>Rs. 1,25,000 (For B.Sc. in Life Sciences)</p>

Sr. No.	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (maximum per month)
				<p>OR</p> <p>c) PhD in Clinical Sciences/Medical Sc./ Preventive Medicine/Human Physiology/ Pathophysiology/ Epidemiology.</p> <p>Experience required : ≥ 10 years of field experience after obtaining essential qualification in implementing Public Health Programmes / Interventions with a focus on communicable diseases.</p>	
2	Public Health Specialist (Based on IDSP Epidemiologist's ToRs)	1	Not exceeding 50 years*	<p>Essential Qualifications: Either i or ii or iii</p> <p>i. MBBS recognized by Medical Council of India (MCI) with MD (PSM/Community Medicine) / MD (CHA) / MD (Tropical Medicine) recognized by MCI or DNB (Social and Preventive Medicine / Community Medicine);</p> <p>OR</p> <p>ii. MBBS recognized by MCI with EIS Training Course Certificate</p> <p>OR</p> <p>iii. B.Sc. in Life Sciences (Nursing/ Biology /Microbiology/ Developmental Biology & Physiology)/ BDS/BPT With</p> <p>a) Masters of Public Health (MPH-Epidemiology) / Diploma in Public Health (DPH-Epidemiology)</p> <p>OR</p> <p>b) Master in Applied Epidemiology (MAE) from recognized University of India along with two years of experience in Public Health after acquiring mentioned post graduate qualifications;</p> <p>OR</p> <p>c) PhD in Clinical Sciences/Medical Sc./Preventive Medicine/Human physiology/ Pathophysiology/ Epidemiology.</p> <p>Experience required: ≥ 3 years of field experience after obtaining essential qualification in implementing Public Health Programmes / Interventions with a focus on communicable diseases.</p>	<p>Rs 1,25,000 (For MBBS with MD/DNB)</p> <p>Rs. 1,10,000 (For MBBS with EIS training Course certificate)</p> <p>Rs 90,000 (For B.Sc. in Life Sciences)</p>
3	Assistant Public Health Specialist (Based on IDSP Epidemiologist's ToRs)	1	Not exceeding 40 years*	<p>Essential Qualifications: Either i or ii or iii</p> <p>i. MBBS recognized by Medical Council of India (MCI) with MD (PSM/Community Medicine) / MD (CHA) / MD (Tropical Medicine) recognized by MCI or DNB (Social and</p>	<p>Rs 75,000 (For MBBS with MD/DNB)</p>

Sr. No.	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (maximum per month)
				<p>Preventive Medicine / Community Medicine);</p> <p>OR</p> <p>ii. MBBS recognized by MCI with EIS Training Course Certificate.</p> <p>OR</p> <p>iii. B.Sc. in Life Sciences (Nursing/Biology /Microbiology/ Developmental Biology & Physiology)/ BDS/BPT With</p> <p>a) Masters of Public Health (MPH- Epidemiology) / Diploma in Public Health (DPH-Epidemiology)</p> <p>OR</p> <p>b) Master in Applied Epidemiology (MAE) from recognized University of India along with two years of experience in Public Health after acquiring mentioned post graduate qualifications;</p> <p>OR</p> <p>c) PhD in Clinical Sciences/Medical Sc./Preventive Medicine/Human Physiology/ Pathophysiology/ Epidemiology</p> <p>Experience required: ≥ 3 years of field experience after obtaining essential qualification in implementing Public Health Programmes / Interventions with a focus on communicable diseases.</p>	<p>Rs. 70,000 (For MBBS with EIS training Course certificate)</p> <p>Rs 65,000 (For B.Sc. in Life Sciences)</p>
4	Microbiologist (Based on PM-ABHIM'S AMR Containment ToRs)	1	Not exceeding 50 years*	<p>Essential Qualifications: Either i or ii</p> <p>i. MBBS with MD/DNB in Medical Microbiology/Lab Medicine from Govt. recognized by MCI/DNB;</p> <p>ii. Master of Science (MSc) in Medical Microbiology/ Microbiology/Biotechnology/ Biomedical Sciences; with Doctor of Philosophy (PhD) in Medical Microbiology / Microbiology/ Biotechnology/ Biomedical Sciences.</p> <p>Experience required: ≥ 3 years experience of working in clinical microbiology laboratory services/ public health program after obtaining the post graduate degree/PhD.</p>	<p>Rs. 1,25,000 (for medical)</p> <p>Rs. 1,00,000 (for non-medical)</p>
5	Entomologist on (Based on NOHP-PCZ'S	1	Not exceeding 50 years*	<p>Essential Qualification:-</p> <p>M.Sc in Entomology / Zoology preferably Doctorate (PhD) in Medical Entomology.</p>	Rs 75,000

Sr. No.	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (maximum per month)
				Experience required: ≥ 5 years in the field of entomological investigations pertaining to Zoonotic TORs, diseases of public health importance during surveillance in in India.	
6	Veterinary officer (Based on IDSP Veterinary officer's ToRs)	1	Not exceeding 50 years*	Essential Qualification:- A Post graduate Veterinary degree from a recognized university in Veterinary Public Health or Veterinary Epidemiology or Veterinary Medicine or Veterinary Microbiology or Veterinary preventive medicine or Veterinary Pathology. WITH Registration in the Veterinary Council of India or Veterinary Council of States. Experience required: 1. ≥ 5 years post qualification experience in Veterinary Public health or Veterinary Epidemiology or Animal Health. 2. Relevant experience in public health, preferably in disease surveillance and outbreak investigations.	Rs 75,000
7	Food safety expert (Based on Food microbiologist – PM ABHIM's AMR ToRs)	1	Not exceeding 40 years*	Essential Qualifications: Either i or ii i. Bachelor's science degree with nutrition/microbiology as one of the subjects from a recognized university. ii. Masters in Applied Nutrition or Microbiology or Medical Microbiology from a recognized university Experience required: Essential: ≥ 5 years experience in Microbial hygiene indicators of food safety after acquiring Bachelor's degree OR ≥ 3 years experience in Microbial hygiene indicators of food safety after acquiring Master's degree Desirable: Prior experience of working in lab for isolation and identification of food pathogens	Rs 50,000
8	Admin Officer (Based on IDSP Programme manager cum administrator's ToRs)	1	Not exceeding 50 years*	Essential Qualifications: Either i or ii i. Master's in Business Administration (MBA) or equivalent preferably with specialization in Hospital/ Health Management. OR ii. Bachelor's in Business Administration (BBA) or	Rs 75,000

Sr. No.	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (maximum per month)
				<p>equivalent graduate degree preferably with specialization in Hospital or Health Management.</p> <p>Experience required:</p> <ol style="list-style-type: none"> 5 years in Administration in public sector preferably in health sector logistic after Master's or equivalent degree event <p>OR</p> <ol style="list-style-type: none"> 10 years in Administration in public sector preferably in health sector post after Bachelor's or equivalent degree. 	
9	Technical officer (Finance) (Based on IDSP Consultant Finance's ToRs)	1	Not exceeding 50 years*	<p>Essential Qualifications: Either i or ii</p> <ol style="list-style-type: none"> MBA (Finance)/ICWA/CA M. Com <p>Experience required:</p> <p>Essential:</p> <ol style="list-style-type: none"> ≥ 4 years experience post (MBA (Finance)/ICWA/CA in financial management. <p>OR</p> <ol style="list-style-type: none"> ≥ 7 years experience post M. Com in financial management. <p>Desirable: Experience in handling projects sup by World Bank.</p>	Rs 75,000
10	Research Assistant	1	Not exceeding 40 years*	<p>Essential Qualifications:</p> <p>Graduate with Master Degree in Public Health (MPH) or Life sciences or Epidemiology or MBA in any Health discipline.</p> <p>Experience required:</p> <p>≥ 2 years of post-qualification work experience.</p>	Rs 60,000
11	Technical Assistant (Based on PM-ABHIM's AMR ToRs)	1	Not exceeding 35 years*	<p>Essential Qualifications:</p> <p>B. Sc in MLT from recognized university</p> <p>Experience required:</p> <p>Essential:</p> <ol style="list-style-type: none"> ≥ 2 years experience in clinical microbiology laboratory Must be Proficient in computer applications (MS-Word, Excel and Power Point). <p>Desirable:</p> <p>Work experience in bacteriology laboratory</p>	Rs 30,000
12	Multipurpose Assistant (Based on PM- ABHIM's AMR ToRs)	1	Not exceeding 30 years*	<p>Essential Qualifications:</p> <p>Graduate Degree from a recognized University/Institute</p> <p>Experience required:</p> <p>Essential:</p> <ol style="list-style-type: none"> ≥ 3 years relevant experience preferable in health programme. Must have working Knowledge and 	Rs 25,000

Sr. No.	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (maximum per month)
				experience in Computer Application Desirable: 1) Typing speed 40 WPM minimum Stenography speed 80 WPM Knowledge of filing, Indexing, drafting and document management	
13	Training Manager (Based on IDSP training Manager's ToRs)	1	Not exceeding 40 years*	Essential Qualifications: Graduate with MBA, preferably in HR management. Experience required: ≥ 3 years of relevant post qualification experience preferably in health or social sector	Rs 60,000
14	Technical Officer (IT) (Based on IDSP Technical Officer's (IT) ToRs)	1	Not exceeding 50 years*	Essential Qualifications: Either i or ii i. Post Graduate Degree in IT/Computer Science such as M.Tech/MBA(IT)/MCA/M.SC(CS/IT) OR ii. Graduate in IT/Computer Science such as B.E/B.Tech/BIT/BCA. Experience required: 1. ≥ 4 years after Post Graduate Degree in Project planning and Implementation of information Technology. OR 2. ≥ 6 years after Graduate degree in Project planning and Implementation of Information Technology	Rs 75,000
15	Data Analyst (Based on IDSP Data Analyst's ToRs)	1	Not exceeding 45 years*	Essential Qualifications: Post Graduate Degree in Computer application or equivalent qualification from a recognized university. Experience required: 1) Well versed with MS Office (Word, Excel, Power point and Access) and preferably in other statistical software packages like SPSS, STATA etc. 2) 5 years' experience post PG qualification of working in data analysis or M&E roles required.	Rs 60,000
16	Data Manager (Based on IDSP Data Manager's ToRs)	1	Not exceeding 40 years*	Essential Qualifications: Either i or ii or iii i. Post Graduate Degree in IT or Computer Science OR ii. PG Diploma in IT or Computer Science OR iii. BE IT/Electronic. Experience required: Minimum three years' post qualification experience of IT data management in a	Rs 50,000

Sr. No.	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (maximum per month)
				partner Health/Social Sector	
17	Communication Specialist (Based on IDSP Communication Specialist's ToRs)	1	Not exceeding 40 years*	Essential Qualifications: Either i or ii i. Post Graduate degree in Mass Communication/Digital Media/PR OR ii. Post Graduate diploma in Mass Communication/Digital Media/PR. Experience required: 1) Minimum 3 years' post qualification(Post Graduate degree) experience OR Minimum 5 years' post qualification activities (Post Graduate Diploma) experience	Rs 50,000

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Medical Officer Health
Nagpur Municipal Corporation



**Nagpur Municipal Corporation, Nagpur
(Health Department)**



**Application Form
For the posts of Metropolitan Surveillance Unit**

To,
Medical Officer Health
NMC, Nagpur

Paste Passport
Size Photograph

Subject:- Application for the Post of _____

- 1) Name of Applicant :- _____
2) Date of Birth :- _____
3) Address :- _____

4) Mobile No.: _____

5) Email ID(Compulsory) _____

6) Education Qualification (Essential):-

Graduation	University	Year Passed	Marks All Years		%
			Out Of	Marks Obtained	

7) Post Graduation:- with respective Council Registration.

Post Graduation	University	Year Passed	Marks All Years		%
			Out Of	Marks Obtained	

8) Experience :-

Sr. No	Name of office worked	Govt/Pvt	Post	Duration	Nature of work

- I have attached the Photo/Xerox Copies of Proof of date of Birth, Documents of Educational Qualifications, Council Registration, and Experiences.

Sign of Applicant

**Terms and conditions for the Different Posts to be appointed in Metropolitan
Surveillance Unit on contract basis**

1. Candidate shall bear the prescribed qualification for selected posts.
2. Candidates having higher qualification will get the preference.
3. In terms of experience , Private and government experience will be considered.
4. **Candidate has to fill Google form, they will get response copy on their email ID and has to submit physical copy of filled form and self attested copies of Educational & experience certificates to office, those only are considered valid and those received by post at the concerned office within given time will be considered valid.** Also note that NMC has not given the right to any person or any other organization to sell or accept applications.
5. **Authenticated and valid experience certificates will only be considered.**
6. Candidate appointed on contract basis will not be able to claim for regular service of the Corporation.
7. The candidate, if selected will have to submit contract agreement on bond paper of Rs.100/- to Rs.500/- in NMC format.
8. Candidate will not be given any other kind of allowance except applicable fix remuneration.
9. The contract is for initially specific period of 6 months and will be continued depends on the approval of funds.
10. No administrative or financial rights of NMC will be granted to selected candidates during the contract period.
11. If the work of a contractual candidates is unsatisfactory during the contract period, the appointment of such candidates on contract basis will be terminated without any prior notice.
12. Candidates have to ensure that they fulfill all the qualifications and conditions of the post applied for. Candidates will be disqualified at any point of time if they are found to be not fulfilling the prescribed qualifications and conditions.
13. Correspondence address should be clear and complete.
14. Selected candidates should be present for further selection procedure with Certificates of Educational Qualification, Professional Qualifications, Marksheets, Certificate of Experience. (original copies and attested Xerox copies.)
15. Candidates have to be present at the place of selection at their own cost.
16. Candidates will be disqualified if they are found to have submitted incorrect information / certificates / documents or withheld any information at any time after the commencement of selection process or appointment. Also, if the appointment is made, their contract appointment will be terminated without any prior notice.
17. Nagpur Municipal Services (Access to services as classification of services) Rules 2023 will not be applicable to the selected candidate after appointment.
18. The administration reserves the right to terminate the services of candidates appointed on contract basis without prior notice.
19. As the service of the candidates working during the contract period is temporary, their service will not be considered for seniority or the service will not be given priority for seniority.
20. If a candidate attempts to exert pressure at any stage of recruitment or is found to have resorted to improper means or to arrange for imposters, he will be disqualified from the selection.
21. Candidates are been advised to beware of the promise of getting a job through a person who pretends to be a mediator for NMC.
22. The Nagpur Municipal Commissioner has the power to stop the contractual recruitment process at any time or at any stage for administrative or other reasons.
23. Candidates will be considered on merit but final decision will be taken by the administration.
24. If a candidate submits any documents after the prescribed time, those documents will not be considered and his application will be deemed ineligible.

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Medical Officer Health
NMC, Nagpur